

Child Rights and Protection Policy

(The Guardian Role in Protection and Care)



Introduction

The student registration process is an approval of the director to act as the students guardian to bear the consequences of this role at times when the student is under the school care, including , the transition from or to the school using transportation provided by the school, and the transition between activities organized by the school. The school and its director have always the eligibility to protect the student from exploitation, violence, physical abuse, sexual or any insult to verbal or moral threat or harm of any type of abuse. The school will publish this policy, which deals with the protection of students from any form of these attacks, and if anyone is suspected of the exposure to any form of these attacks has to inform the school principal immediately.

To achieve the above, the school administration is keen to adhere the regulatory regulation of private schools, adopted by the Council and operate in accordance with the core values of education adopted by the Council to Article No. (2) of the regulation which is as follows: -

- **Teamwork:** emphasis on cooperation with other values.
- **Integrity and Honesty:** Commitment right behaviors under any circumstances.
- **Transparency:** dealing with others in a manner characterized by clarity and honesty.
- **Respect:** respect the students, colleagues, parents and the community.
- **Accountability:** the individual to take responsibility for his words and deeds.
- **Care and Compassion:** Care for others and a have the sense of responsibility towards them.

Article (1) the school environment

The school, departments and employees shared responsibility to provide a safe, healthy school environment, free of risk in all parts of the school, taking into consideration aspects of public health for all student, the provision of care for and security .The school adopted the following: -

- Compliance with policies, procedures and instructions issued by the Abu Dhabi Education Council in respect of school buildings and facilities and its compliance with the specification of the environment and public health and safety.

- Obtain the necessary licenses and permits from Abu Dhabi Council and the Department of Civil Defense, Health Authority and Abu Dhabi Food Control Authority, to keep records related to that carried out by these agencies, and its observations made by inspections.

- The school equipment, should have effective protection systems such as fire protection and detection to obtain the necessary licenses,keep records and notifications observed by inspections.

- School-processing integrated with effective security, access systems, including the procedures and records to enter the school building, controlled by cameras to ensure the safety and security of students, staff and visitors.

- Provide specialized clinic and emergency medical services inside the buildings equipped with qualified and licensed employees as a school nurse. All of them have to work full-time work during school hours. The equipment must be in full compliance with the requirements and standards of the Health Authority

Article (2) workers at school

The school will strive to attract distinguished workers, staff and teachers to be able to take responsibility for the upbringing of a distinct generation of students and thus the basis of hiring and working in the school is a commitment to the right behaviors and mutual respect between others, and that the employee is aware of its responsibility and duty to take care of the student protect him, and to act as guardian while dealing with the student, so the school is keen when hiring employees to be aware of the policy of child protection and handed over a copy of it to apply in reality and the school is committed to the following: -

- obtaining the approval of Abu Dhabi Education Council before working directly in school.
- Provide the proper behavior certificate certified by ADP
- obtaining the approval of the Ministry of Labour.
- keep a complete record of all employees and workers illustrates their previous experiences, their CV and inspection records.
- Full commitment among cleaners workers (male, female) according to the provisions of Article (69) of the Regulations so that the performance of the cleaners are as follows: -

Classes	Working Hours
Students in kindergarten and cycle 1 (boys and girls)	Female workers only
Cycle two and three (male)	Male workers only
Cycle two and three (female)	Female workers only

- Hire three specialized social workers to monitor the behavior of students and solve their problems, and note any change in their behavior, keep records of student, their problems and solutions, communicate with parents, administration and ADEC.
- contracting with licensed and specialized security company to provide trained security staff. They ensure the protection and care of students by checking the identity of visitors and employees. They have to be careful not to let students out of school unless accompanied by their parents to maintain their safety, keep records for visitors and school staff and also distinguish the visitors, workers and employees cards..

Article (3) protection within the school campus

Protection vary within the school campus, it is not limited to one type. The school and administration are keen to provide the highest protection and care for students, such as: -

-Students' Care : -

The school is responsible for students every day from 7:00 until the end of school time 14:00 and students have to wait under the supervision of teachers until 15:00 pm, and the parents bear responsibility for the student after that time.

- Corporal punishment: -

It is strictly prohibited any physical punishment of students, and the perpetrator is subject to the state Penal Code and the provisions of this resolution, what is mentioned in private schools guide policies and guidance in this regard.

- Psychological and moral punishment: -

It also prohibits corporal punishment, the school prevent psychological and moral punishment for students in all its forms and types, and not to offend students in all its forms for example:

- mockery and ridicule of the student
- the threat of terrorism or even deprivation of academic degrees.
- Deprivation of going to toilet.
- Tuition fees are limited on parents not the students.
- Deprive student from study for non-payment of fees.
- Prevent the student from break or eating his meal.
- Prevent the student from trips or participate in activities.
- Discrimination between students on the basis of race, sex or color.

- Protection of the global network :

- The school provide counseling services for students, parents and school staff guidance and tips to keep children safe when using the Internet at school and home, including: -
 - Show your family the importance of the safe use of the Internet to develop a plan for safe navigation, and Teach your kids the benefits and risks of the Internet, and how to use correct and safe ways.
 - Put your Computer, which will be used to browse the Internet in a public place, not in a closed room, to facilitate the process of supervision and monitoring, clear rules for use.
 - Installation of the necessary software protection and security of your Computer.
 - Upgrade your family information in the field of Internet use, and raise the level of responsibilities entrusted to your children as they get older.
 - Prohibits using the personal photos of students or children except in a decent and proper way with the consent of the parents.

Article (4) school buses

The student should be under the supervision of the school at all times, including times from school to home in case of the use of means of transportation provided by the school and the transition between the activities organized by the school, so the school ensure the following: -

- Provide school buses approved by the Department of Transport in Abu Dhabi and committed to numbers and seat belts to ensure students' safety and protection.
- Separation of male and female students from the beginning of the fourth grade in school buses.
- Provide female supervisors for female buses and male supervisors buses for male buses to oversee and ensure the safety of students and that they are not harmed.
- Provide cameras inside the school bus.
- Provide buses and parents record of safety and the safety instructions inside the bus that states (e.g. sitting during the bus tour - not to show the hand and the head out of the bus window \ - wait in a safe place - not to use sharp tools - Commitment to the instructions of the supervisor and the driver ... etc.)
- Keep record, names, addresses and mobile numbers for users of buses. To record daily absence and attendance of the students going by bus so that not to forget anyone, to ensure safety and care.
- Provide all buses with means of protection, security and safety (first aid kit, fire extinguishers, cruise control The Department of Transport specifications)
- Care in selection of drivers and ensure that they have the appropriate licenses for using buses,
- Keen to take and hand over the kindergarten and cycle one students to their guardians.

Article (5) The role of the school in the protection and care

Students protection and care are the responsibility of the school starting from the principal, workers and employees.

So the school is keen on the following: -

- All employees are aware about dealing with students and protect them from any form of abuse. They have to care and ensure their safety and security, and to provide them with the necessary guidance and advice.
- Formation of specialized committees (the Complaints Committee - The Committee of Environment, Health and Safety) and dealing with the cases seriously. These records should be documented and reserved securely.
- Inform the administration in any case of assault on students, or any suspicion of the occurrence of an attack on the student, whether in school or out of it(for simple cases). But, in dangerous situations a further action is required .The administration has to inform Abu Dhabi Education Council.
- Communicate with parents through the administration (school director - Assistant Director - supervisors - social workers)
- No teacher has the right to communicate in person with the guardian to solve his

problem, or discuss his safety and care of personal matters; it should be with the knowledge of administration to be registered and recorded .

- Activating the School website (<http://www.visionschool-uae.com>) in order to spread the child protection policy and communication with parents and inform them of the daily absences and escape cases of the students.

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